Lake Harris Community Development District

Agenda

August 24, 2022

AGENDA

Lake Harris Community Development District

Meeting Agenda

August 18, 2022

Board of Supervisors Lake Harris Community Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Lake Harris Community Development District will be held Wednesday, August 24, 2022 at 9:30 a.m. at the Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida. Following is the advance agenda for the regular meeting:

- 1. Roll Call
- 2. Public Comment Period
- 3. Approval of Minutes of the July 27, 2022 Board of Supervisors Meeting
- 4. Ranking of Proposals for District Engineering Services and Authorization to Enter Negotiations with Number-One Ranked Firm
- 5. Public Hearings
 - A. Uniform Method of Collecting Non-ad Valorem Special Assessments (The Uniform Method)
 - i. Public Comment
 - ii. Consideration of Resolution 2022-33 Adopting the Uniform Method of Collection
 - B. Budget Hearing
 - i. Public Comment
 - ii. Consideration of Resolution 2022-34 Adopting the Remainder Fiscal Year 2022
 Budget and Relating to the Annual Appropriations
 - iii. Consideration of Resolution 2022-35 Adopting the Fiscal Year 2023 Budget and Relating to the Annual Appropriations
- 6. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. District Manager's Report
 - i. Approval of Fiscal Year 2023 Meeting Schedule

- 7. Other Business
- 8. Supervisor's Requests
- 9. Adjournment

MINUTES

MINUTES OF MEETING LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT

The Landowners' meeting of the Lake Harris Community Development District was held on Wednesday **July 27, 2022** at 9:30 a.m. at Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida.

Present were:

Anthony Iorio
Jason Lonas
Duane "Rocky" Owen
Thomas Franklin
George Flint
Sarah Sandy
Scott Land (via phone)

The following is a summary of the discussions and actions taken at the July 27, 2022 Lake Harris Community Development District's Landowners' Meeting.

FIRST ORDER OF BUSINESS Determination of Number of Voting Units Represented

Mr. Flint stated that he had been provided a landowner proxy from Hanover 623 Holdings, LLC signed by Mr. Andrew Orosz naming Mr. Anthony Iorio as the proxy holder and representing 162.53 acres or 163 votes.

SECOND ORDER OF BUSINESS Call to Order

Mr. Iorio called the meeting to order at 9:30 a.m.

THIRD ORDER OF BUSINESS Election of Chairman for the Purpose of Conducting the Landowners' Meeting

Mr. Flint was elected as Chairperson to hold the landowners' meeting.

FOURTH ORDER OF BUSINESS Nominations for the Position of Supervisor (5)

Mr. Flint stated that Mr. Iorio as the proxyholder had provided him with his ballot nominating himself, Mr. Jason Lonas, Mr. Doug Beasley, Mr. Duane "Rocky" Owen, and Mr. Thomas Franklin. He asked if there were any other nominations. Hearing none, he closed the floor to nominations.

FIFTH ORDER OF BUSINESS Casting of Ballots

Mr. Flint stated that according to the ballot provided by Mr. Iorio the following votes were cast: Mr. Iorio to seat 1 with 150 votes, Mr. Beasley to seat 2 with 150 votes, Mr. Jason Lonas to seat 3 with 149 votes, Mr. Owen to seat 4 with 149 votes, and Mr. Franklin to seat 5 with 149 votes.

SIXTH ORDER OF BUSINESS Ballot Tabulation

Mr. Flint stated that Mr. Iorio and Mr. Beasley would serve the 4-year terms and the other three candidates would serve 2-year terms.

SEVENTH ORDER OF BUSINESS Landowner's Questions and Comments

He asked for questions from the landowner. Hearing none, the next item followed.

EIGHTH ORDER OF BUSINESS Adjournment

Mr. Flint adjourned the meeting.

MINUTES OF MEETING LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Lake Harris Community Development District was held on Wednesday, **July 27, 2022** at 9:30 a.m. at Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida.

Present and constituting a quorum were:

Anthony Iorio Chairman
Jason Lonas Vice Chairman
Duane "Rocky" Owen Supervisor
Thomas Franklin Supervisor

Also, present were:

George Flint District Manager, GMS

Sarah Sandy District Counsel

Scott Land (via phone) GAI

Steve Orosz (via phone) Hanover Land Builders

The following is a summary of the discussions and actions taken at the July 27, 2022 Lake Harris Community Development District's Regular Board of Supervisor's Meeting.

FIRST ORDER OF BUSINESS Roll Call

Mr. Iorio called the meeting to order at 9:30 a.m. Four Supervisors attended the meeting, constituting a quorum.

SECOND ORDER OF BUSINESS Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS Organizational Matters

A. Administration of Oaths of Office to Newly Elected Supervisors

Mr. Flint administered the oath of office to the newly elected Supervisors that were present.

B. Consideration of Resolution 2022-28 Canvassing and Certifying the Results of the Landowners' Election

Mr. Flint explained that the Board sat as the canvassing Board for the purposes of certifying the results of the Landowners' election. He noted that District counsel had prepared Resolution 2022-28 and that they would fill in the resolution as follows: Mr. Iorio to seat 1 with 150 votes, and Mr. Beasley to seat 2 with 150 votes, Mr. Lonas to Seat 3 with 149 votes, Mr. Owen to Seat 4 with 149 votes, and Mr. Franklin to Seat 5 with 149 votes and stated that Mr. Iorio and Mr. Beasley would serve 4-year terms and that the other three Supervisors would serve 2-year terms.

On MOTION by Mr. Lonas, seconded by Mr. Franklin, with all in favor, Resolution 2022-28 Canvassing and Certifying the Results of the Landowners' Election, was approved.

C. Election of Officers

Mr. Flint stated that the statutes required that after each election, the Board was required to consider officers.

D. Consideration of Resolution 2022-29 Electing Officers

Mr. Flint noted that they had provided Resolution 2022-29 designating a Chairman, Vice Chairman, Secretary, Assistant Secretaries, and Treasurer. He noted that currently Mr. Iorio was Chairman, Mr. Lonas was Vice Chairman, Mr. Beasley was Secretary, Mr. Owen, Mr. Franklin, and Mr. Flint were Assistant Secretaries, and Ms. Katie Costa was Treasurer. The Board directed to keep the same slate of officers as previously elected.

On MOTION by Mr. Lonas, seconded by Mr. Owen, with all in favor, the Resolution 2022-29 Electing Officers as slated above, was approved.

FOURTH ORDER OF BUSINESS Approval of Minutes of the June 2, 2022 Meeting

Mr. Iorio presented the minutes from the June 2, 2022 Board of Supervisors meeting and asked for any comments or corrections from the Board. There being none, he asked for a motion of approval.

On MOTION by Mr. Franklin, seconded by Mr. Lonas, with all in favor, the Minutes of the June 2, 2022 Meeting, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2022-22 Designating the Location of the Local Records Office – Cont. from Organizational Meeting on June 2, 2022

Mr. Flint stated that this resolution was continued from the organizational meeting. He noted that the District was required to have a local records office in the county that the District was located in, Lake County. He explained that they could always change this later, but that they recommended another location in another District at the water plant in Bella Collina where they could keep the records for a period of time until this community got developed. He stated that the address of this location was 17500 Cavallier Dr., Montverde, Florida.

On MOTION by Mr. Lonas, seconded by Mr. Franklin, with all in favor, Resolution 2022-22 Designating the Location of the Local Records Office as 17500 Cavallier Dr., Montverde, Florida, was approved.

SIXTH ORDER OF BUSINESS Discussion of Engineering RFQ

Mr. Flint stated that at the organizational meeting they had authorized staff to issue an RFQ for engineering services. He explained that the engineering services had fallen under the Consultant's Competitive Negotiation Act, which required it to be bid based on qualifications. He noted that they had issued the RFQ and that unfortunately they had received no responses. He stated that he would ask the Board to authorize staff to reissue the RFQ. Mr. Iorio suggested to resend the RFQ again.

On MOTION by Mr. Franklin, seconded by Mr. Lonas, with all in favor, Authorizing Staff to Reissue the Engineering RFQ, was approved.

SEVENTH ORDER OF BUSINESS Consideration of Resolution 2022-30 Resetting Hearing on Uniform Method

Mr. Flint stated that at the organizational meeting, they had scheduled the hearing for the Uniform Method for today. He stated that they would like to advertise it in conjunction with their

budget hearings, which was at their next meeting. He noted that it required four consecutive notices in the newspaper. He noted that counsel had prepared the resolutions by resetting the hearing for their meeting next month.

On MOTION by Mr. Franklin, seconded by Mr. Lonas, with all in favor, Resolution 2022-30 Resetting Hearing on Uniform Method, was approved.

EIGHTH ORDER OF BUSINESS Public Hearings

Mr. Flint stated that at the organizational meeting, the Board had reviewed the engineer's report that was prepared by GAI. He noted that the Master Assessment Methodology was prepared by GMS. He reminded the Board that they had approved two resolutions. One that declared the District's intent to levy assessments and the other was setting a public hearing for this day to actually levy the assessments. He noted that they had provided the mailed notices that were required and also the statutory legal notices that were required to be put in the paper.

A. Special Assessments

1. Presentation of Master Engineer's Report by GAI Consultants

Ms. Sandy stated that the purpose of the hearing was to hear any public comment on the District's intent to levy the Master Assessments that would be pledged as security for the bonds that the District intended to issue to fund the public infrastructure project that was outlined in the Master Engineer's report that was presented to the Board at the last meeting. She asked Mr. Land if the costs that are in the engineer's report are reasonable and proper. Mr. Land responded yes. She asked Mr. Land if he was aware of any reason that the District could not carry out the Master Project. Mr. Land responded that he was not aware. Ms. Sandy stated that nothing had changed in that report since it was presented at the June Board meeting, including the total Master Cost of \$25,514,674. Mr. Land confirmed that was correct. Ms. Sandy asked the Supervisors if they had any questions for Mr. Land regarding the Master Engineer's Report. Hearing none, the next item followed.

2. Presentation of Master Assessment Methodology Report

Mr. Flint stated that this report had not changed since the organizational meeting. He noted that the tables started on page 9 of the Assessment Methodology Report. He reviewed the tables.

4

Table 1 reflected the development program and number of units and product types. He noted that there was a total of 542 units, which was a mix of single family 40, 50, and 65 ft. lots. He further explained that they had assigned ERU factors to those. Table 2 showed the estimated infrastructure cost from the engineer's report. He stated that these were all the estimated eligible costs that could be funded. Table 3 showed the preliminary bond sizing with some very conservative parameters to give the Board maximum flexibility when they actually go to issue bonds. He stated that they anticipated that the interest rate would be lower than what was in the sizing. He explained that for the purposes of placing a master lien, they wanted to be very conservative to give them the flexibility once they go to issue. Table 4 showed the allocation of benefit based on the improvement cost. Table 5 showed the allocation of benefit based on par debt. Table 6 showed the net and gross annual per unit assessment. He explained that the Table 6 amounts shows if they were to fund 100% of the improvements under the very conservative parameters, but when the District actually goes to issue he anticipates the assessment levels will be significantly lower than what was showing on the table. He noted that for the purposes of the master lien, it gives the maximum flexibility. Table 7 showed the preliminary assessment roll that listed the five parcels that comprise the land within the District.

Ms. Sandy stated that they had discussed at the last Board meeting that they were working on the allocation of the acreage between those various parcels since the survey didn't exactly match up with the acreage that the property appraiser had. She noted that what they see on these tables had been updated based on the research the surveyor had done. She noted that to have a valid assessment, they needed two main things. The first was for the land subject to the assessments to receive a special benefit from the Master Project improvements. The second was for the special assessment to be reasonably and fairly allocated among the land that the District was assessing. She stated that to further underline that point, she asked Mr. Flint if the land within the District had received a special benefit from the Master Project. Mr. Flint responded yes. She asked if the special assessments as shown in the methodology had been reasonable and fairly allocated among the land. Mr. Flint responded yes. She asked if it was reasonable, proper, and just to assess the cost of the Master Project against the lands of the District. Mr. Flint responded yes. She asked if the assessed land would receive special benefits that equal or exceed the amount of the special assessments that were levied under the methodology. Mr. Flint responded yes. She asked if it was in the best interest of the District for the Master Special Assessments be paid and collected in

accordance with the methodology. Mr. Flint responded yes. Ms. Sandy asked the Supervisors if they had any questions for Mr. Flint regarding the Master Assessment Methodology Report. Hearing none, the next item followed.

3. Public Comment and Testimony

Ms. Sandy asked for a motion to open the public hearing.

On MOTION by Mr. Lonas, seconded by Mr. Franklin, with all in favor, Opening the Public Hearing, was approved.

Ms. Sandy asked for public comment and noted that there were no members of the public present or any in attendance via the Zoom line. She asked for a motion to close the public hearing.

On MOTION by Mr. Franklin, seconded by Mr. Lonas, with all in favor, Closing the Public Hearing, was approved.

4. Consideration of Resolution 2022-31 Levving Special Assessments

Mr. Iorio stated that Resolution 2022-31 was just explained by Ms. Sandy and includes as part of the resolution approval of the Master Engineer's Report and Master Assessment Methodology Report just discussed.

On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, Resolution 2022-31 Levying Special Assessments, was approved.

B. Rules of Procedure

1. Consideration of Resolution 2022-32 Adopting the District's Rules of Procedure

Mr. Flint noted that at the organizational meeting they reviewed the standard Rules of Procedure that were recommended and that they had set the rule hearing for this day. He explained that there were two notices that were placed in the newspaper 28 and 29 days in advance of this hearing. He stated that the rules governed typical things as far as how the Board operated purchasing, bidding, and statutory requirements. Ms. Flint asked the Supervisors if they had any questions regarding the Rules of Procedure as presented. Hearing none, the next item followed.

6

On MOTION by Mr. Lonas, seconded by Mr. Franklin, with all in favor, Opening the Public Hearing, was approved.

Mr. Flint asked for public comment and stated that there were no members of the public present or in attendance via the Zoom line.

On MOTION by Mr. Lonas, seconded by Mr. Franklin, with all in favor, Closing the Public Hearing, was approved.

On MOTION by Mr. Franklin, seconded by Mr. Lonas, with all in favor, Resolution 2022-32 Adopting the District's Rules of Procedure, was approved.

NINTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Sandy stated that they were preparing all the documents for validation. She noted that to file the validation, they were waiting to get through this hearing so that they had all the assessment documentation needed to include the assessments in that validation process. She explained that they hoped to file the initial complaint by the end of the week.

B. Engineer

Mr. Land stated that he had nothing further to report at this time.

C. District Manager's Report

Mr. Flint noted that he had nothing further to report.

TENTH ORDER OF BUSINESS Other Business

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS Supervisor's Requests

There being none, the next item followed.

TWELFTH ORDER OF BUSINESS Adjournment

	On MOTION by Mr. Franklin, seconded by Mr. Owen, with all in favor, the meeting was adjourned.		
	-		
Secretary/Assistant Secretary	Chairman/Vice Chairman		

SECTION IV

Lake Harris Community Development District Engineer RFQ Ranking Sheet

-	GAI Consultants	Ability and Adequacy	Consultant's	Geographic	Willingness to Meet	Certified Minority	Recent, Current	Volume of Work		
ı		of Personnel	Past Performance	Location	Time and Budget	Business Enterprise	and Projected	Previously Awarded to	Total Score	Ranking
					Requirements		Workloads	Consultant by District		

August 16, 2022

Mr. George S. Flint c/o Governmental Management Services-Central Florida, LLC 219 E. Livingston Street Orlando, Florida 32801

RE: Statement of Qualifications For Engineering Services
Lake Harris Community Development District

Dear Mr. Flint:

GAI understands the Lake Harris Community Development District (Lake Harris CDD) is seeking a firm that can be proactive in support of its operations and infrastructure development. As a full-service engineering firm, GAI has the capacity to support the Lake Harris CDD's needs on a continuing basis by providing a full range of services, such as water, sewer, reuse, stormwater, electrical, wetland, roadway, and other improvements. As Project Manager, Kathy Leo, PE, will lead a highly qualified team of GAI staff—all of whom will serve as your advocates. GAI is proud of our 64-plus-year history of serving clients with professional engineering services.

Uniquely Qualified Team

GAI has assembled a team with the specific knowledge of the project and experience working with CDDs. This team will provide continuity and efficiency, to make quality of life a priority. The team consists of:

Kathy Leo, PE, Principal-in-Charge and Project Manager, will provide support directly to you and the Board of Supervisors, while serving as leader for the GAI team. With 29 years of experience, Kathy has been involved in many capacities with numerous CDDs for over 20 years.

GAI's Full-Service Technical Specialties include stormwater management, roadway design, structural engineering, environmental science, landscape architecture, economics, construction inspection, and more. Our team is fully prepared to resolve any issue that may arise.

Looking to the Future

As the Lake Harris CDD matures, we will adapt to those needs, and are committed to servicing the needs of the CDD in a timely manner.

The GAI team is fully dedicated to performing the work in accordance with the terms of this Request for Qualifications (RFQ), and looks forward to the opportunity to be a part of the Lake Harris CDD staff. We will be committed resources whenever necessary throughout the duration of this contract. We stand ready to help you find innovative solutions for utility maintenance and management; articulate a vision for success; and anticipate varied requirements of operating, designing, permitting, and constructing facilities.

You have the personal assurance of Project Manager Kathy Leo, PE, that GAI will serve the Lake Harris CDD with the utmost respect and professionalism, while seamlessly performing the required duties of the District Engineer.

Sincerely,

GAI Consultants, Inc.

Kathleen Leo, PE

Vice President

321.319.3095 k.leo@gaiconsultants.com





LAKE HARRIS

Community Development District

KATHY LEO, PE

PRINCIPAL-IN-CHARGE AND PROJECT MANAGER

UTILITY / LIFT STATIONS

Greg Kolb, PE

STORMWATER MANAGEMENT

Scott Land, PE

PUBLIC ROADWAYS

Steve Boylan, PE

PERMIT REVIEW

Tony Reddeck

OTHER PUBLIC IMPROVEMENTS

STRUCTURAL

Sinan Buyukaksakal, PE, PMP

LANDSCAPE ARCHITECTURE

Ivan Maranan, PLA, LEED AP

ENVIRONMENTAL

DJ Silverberg, PWS,GTA

CONSTRUCTION ENGINEERING INSPECTION

George Holder

A) ABILITY AND ADEQUACY OF PROFESSIONAL PERSONNEL

We have established deep trusting relationships by performing on several long-term continuing contracts similar to this request. GAI has learned through working as an extension of staff for numerous municipalities that communication is essential to gaining consensus and project buy-in, resulting in cost-savings and schedule adherence for the clients.

GAI has a team of respected professionals with an excellent history in producing results for this effort.

KEY PERSONNEL











GAI's team consists of:

- Kathy Leo, PE, Principal-in-Charge and Project Manager, will provide support directly to you, the Board of Supervisors, and leadership for the GAI team. She has been involved in many capacities with numerous CDDs for over 20 years.
- Greg Kolb, PE will lead Utility / Lift Stations and maintain the highest level of service for the community. He has over 22
 years of experience in water supply, treatment, and distribution and has served in Program Manager and District Engineer
 roles providing utility management services to Central Florida clients.
- Scott Land, PE will lead Stormwater Managment for the team. He has over 29 years of experience in effective
 management of civil site development, site hydrology and drainage, underground utilities, roadway systems design,
 grading, erosion control management, and permitting.
- Steve Boylan, PE will lead Public Roadways for the team. He has over 34 years of experience in design and project management, specializing in the design of major limited access and arterial roadway reconstruction, roadway rehabilitation, and elements of traffic design.
- **Tony Reddeck** will lead Permit Review for the team. He has more than 26 years of broad experience managing commercial and residential projects, including feasibility studies, design, cost analysis, permitting, and construction administration.

B) CERTIFIED MINORITY BUSINESS ENTERPRISE

GAI is not a certified minority business enterprise. However, GAI works in partnership with our clients to support their Disadvantaged Business Enterprise (DBE) programs. We advocate for minority and woman-owned business participation in our projects, and maintain strong relationships with a large number of DBE professional service firms. These firms complement our services by providing auxiliary resources, specialty services, and assistance in a variety of engineering, environmental, geotechnical, electrical, and public relations disciplines, ultimately allowing us to better serve our clients.

C) WILLINGNESS TO MEET TIME AND BUDGET REQUIREMENTS

Time is money! GAI understands that the ability to achieve successful projects is based on factors such as cost control, work quality, and schedule adherence. A project only meets a schedule if the work to be completed is carefully scoped, planned, budgeted, scheduled, and controlled. We will work with the Lake Harris CDD to ensure tasks are completed in an efficient and timely manner.

GAI proposes holding a workshop with the Lake Harris CDD staff and the District Manager at the inception of the contract to develop new ways to run the various functions of the Lake Harris CDD—as well as ensure that the GAI team will work most efficiently within the allocated budget.

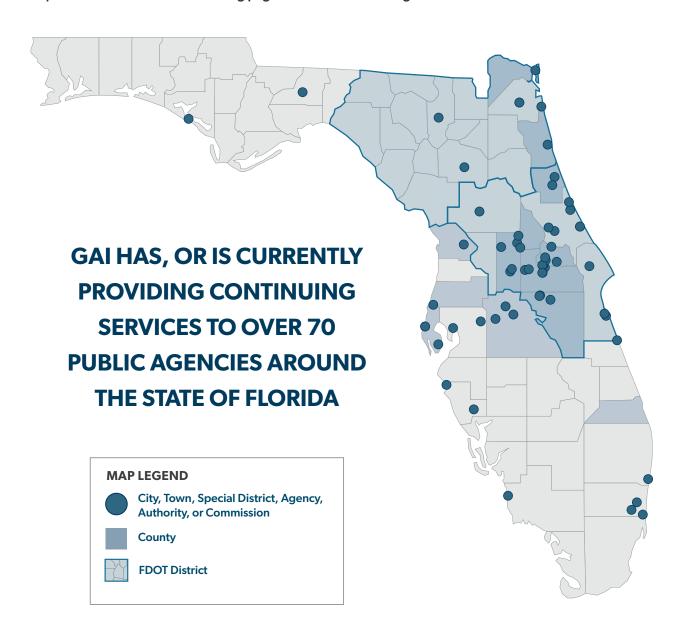


D) CONSULTANT'S PAST EXPERIENCE AND PERFORMANCE

The GAI team prides itself on our ability to listen and work together as one team with our clients. We will connect all project aspects to creatively think and communicate with a holistic approach to the Lake Harris CDD. As shown in this proposal, GAI has the capabilities to provide multi-discipline professional services to support the engineering and planning projects that Lake Harris CDD requires. As Principal-in-Charge and Project Manager, Kathy Leo will be the point of initial contact, receiving tasks and direction from the Lake Harris CDD, and keeping the Lake Harris CDD continuously informed of the project's progress. She will be supported by our team whose history of working experience will ensure seamless coordination as the project progresses.

Ms. Leo has been District Engineer for eight EDDs throughout Florida from creation of the CDD to turnover. She is currently under contract with the Poinciana CDD (PCDD), Poinciana West CDD (PWCDD), and Enterprise CDD (ECDD) as district engineer. Additionally, she has held the previous contracts providing services to include providing information, processing construction requisitions, processing and acceptance of utilities and stormwater systems, budget assistance, and prepared the engineering report, which presented information pertinent to the financing of proposed improvements within the PWCDD. Ms. Leo also assisted in the original procedures of the PWCDD and is well versed on all procedures and regulations pertaining to CDD.

The map below and table on the following page show GAI's Continuing Services contracts around the state of Florida.



SECTION V

SECTION A

SECTION 1

RESOLUTION 2022-33

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT EXPRESSING ITS INTENT TO UTILIZE THE UNIFORM METHOD OF LEVYING, COLLECTING, AND ENFORCING NON AD VALOREM ASSESSMENTS WHICH MAY BE LEVIED BY THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT IN ACCORDANCE WITH SECTION 197.3632, FLORIDA STATUTES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Lake Harris Community Development District ("District") was established pursuant to the provisions of Chapter 190, Florida Statutes, which authorizes the District to levy certain assessments which include benefit and maintenance assessments and further authorizes the District to levy special assessments pursuant to Chapter 170, Florida Statutes, for the acquisition, construction, or reconstruction of assessable improvements authorized by Chapter 190, Florida Statutes; and

WHEREAS, the above referenced assessments are non-ad valorem in nature and, therefore, may be collected under the provisions of Section 197.3632, Florida Statutes, in which the State of Florida has provided a uniform method for the levying, collecting, and enforcing such non-ad valorem assessments; and

WHEREAS, pursuant to Section 197.3632, Florida Statutes, the District has caused notice of a public hearing to be advertised weekly in a newspaper of general circulation within Lake County for four (4) consecutive weeks prior to such hearing.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The District upon conducting its public hearing as required by Section 197.3632, Florida Statutes, hereby expresses its intent to use the uniform method of collecting assessments imposed by the District as provided in Chapters 170 and 190, Florida Statutes, each of which are non-ad valorem assessments which may be collected annually pursuant to the provisions of Chapter 190, Florida Statutes, for the purpose of paying principal and interest on any and all of its indebtedness and for the purpose of paying the cost of operating and maintaining its assessable improvements. The legal description of the boundaries of the real property subject to a levy of assessments is attached and made a part of this Resolution as **Exhibit A**. The non-ad valorem assessments and the District's use of the uniform method of collecting its non-ad valorem assessment(s) may continue in any given year when the Board of Supervisors determines that use of the uniform method for that year is in the best interests of the District.

SECTION 2. The District's Secretary is authorized to provide the Property Appraiser and Tax Collector of Lake County and the Department of Revenue of the State of Florida with a copy of this Resolution and enter into any agreements with the Property Appraiser and/or Tax Collector necessary to carry out the provisions of this Resolution.

SECTION 3. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED this 24th day of August 2022.

ATTEST:	LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT		
Secretary/Assistant Secretary	Chairman, Board of Supervisors		
Exhibit A: Legal Description			

EXHIBIT A

A parcel of land located in the East half of Section 18 and the Northeast quarter of Section 19, in Township 20 South, Range 25 East, Lake County, Florida. Said parcel being more particularly described as follows:

Commence at the East quarter corner of Section 18, Township 20 South, Range 25 East, thence along the East line of the Southeast quarter of Section 18 run South 44° 55′ 10″ West, 174.53 feet; thence North 59° 21' 38" West, 103.86 feet to the Point of Beginning; thence South 00° 18' 13" West, 28.97 feet; thence South 59° 21' 47" East, 28.97 feet to the Westerly right of way line of No 2 Road; thence along the Westerly right of way line the following three courses; South 00° 16' 09" West, 352.23 feet; thence South 19° 19' 06" East, 37.40 feet; South 00° 09' 16" East, 774.78 feet to the North line of the South half of the Southeast quarter of said Section 18; thence along said North line run North 89° 11' 38" West, 532.64 feet; thence leaving said North line run South 45° 49' 11" West, 140.01 feet to the West line of the Northeast quarter of the Southeast quarter of the Southeast quarter of Section 18; thence along the said West line run South 00° 49' 40" West, 565.30 feet to the South line of the Northeast quarter of the Southeast quarter of the Southeast quarter of Section 18; thence along the South line run South 89° 12' 09" East, 410.43 feet to the Westerly right of way line of No. 2 Road; said point being on a curve concave Easterly, having a radius of 465.00 feet, a central angle of 40° 31' 07" and a chord of 322.03 feet that bears South 06° 17' 03" East; thence along the arc of said curve and said Westerly right of way a distance of 328.84 feet to the point of tangency;

Thence continue along said Westerly right of way the following two courses; run South 26° 32' 36" East, 222.98 feet to the point of curvature of a curve to the right, having a radius of 760.00 feet, a central angle of 27° 58' 08" and a chord of 367.32 feet that bears South 12° 33' 32" East; thence along the arc of said curve a distance of 370.99 feet to the point of tangency; thence South 01° 25' 32" West, 451.56 feet to the South line of the North half of the Northeast quarter of the Northeast quarter of Section 19, Township 20 South, Range 25 East; thence along the South line run North 89° 12' 08" West, 1296.66 feet to the West line of the South half of the Northeast quarter of the Northeast quarter of Section 19, Township 20 South, Range 25 East; thence along said West line run South 00° 53' 24" West, 662.10 feet to the South line of the North 1 quarter of the Northeast quarter of Section 19; thence along the South line run North 89° 11' 15" West, 1329.02 feet to the West line of the Northeast quarter of Section 19; thence along said West line run North 00° 02' 23" East, 1323.53 feet to the North quarter corner of Section 19, also being the South quarter corner of the aforesaid Section 18; thence along the West line of the Southeast quarter of Section 18 run North 00° 33′ 16″ East, 1329.60 feet to the North line of the South half of the Southeast quarter of Section 18; thence along the North line run South 89° 11' 17" East, 1994.70 feet to the East line of the Southwest quarter of the Northeast quarter of the Southeast quarter of Section 18; thence along the East line run North 00° 50' 19" East, 664.29 feet to the North line of the Southwest quarter of the Northeast quarter of the Southeast quarter of Section 18; thence along the North line run North 89° 10' 24" West, 665.83 feet to West line of the Northwest quarter of the Northeast quarter of the Southeast quarter of Section 18; thence along the West line run North 00° 45' 05" East, 689.46 feet to the East line of Rumford Road, a.k.a. County District Road No 2-3220, as maintained at the edge of pavement on August 15, 2021; thence along the East line of Rumford Road the following eight courses; thence North 14° 17' 25" East, 5.23 feet; thence North 21° 41' 22" East, 45.63 feet;

thence North 26° 36' 21" East, 51.50 feet; thence North 26° 56' 12" East, 51.79 feet; thence North 27° 29' 30" East, 116.04 feet; thence North 26° 48' 23" East, 67.20 feet; thence North 26° 38' 09" East, 59.46 feet; thence North 26° 47' 09" East, 56.05 feet; thence North 26° 05' 08" East, 38.32 feet to the South right of way line of County Road No. 48; thence along the South line run South 59° 21' 38" East, 1189.78 feet to the Point of Beginning.

Said parcel contains 162.53 acres, more or less.

SECTION B

SECTION 1

RESOLUTION 2022-34

THE ANNUAL APPROPRIATION RESOLUTION OF THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE REMAINDER OF THE FISCAL YEAR ENDING SEPTEMBER 30, 2022; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Lake Harris Community Development District ("**District**") was established pursuant City of Leesburg Ordinance No. 22-30, which became effective on April 25, 2022; and

WHEREAS, the District Manager has submitted to the Board of Supervisors ("**Board**") of the District a proposed budget ("**Proposed Budget**") for the remainder of the fiscal year ending September 30, 2022 ("**Fiscal Year 2021/2022**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget"**), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Lake Harris Community Development District for the Fiscal Year Ending September 30, 2022."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

the sum of \$sum is deemed by the E	to be raised by the levy	of the District, for Fiscal Year 2021/2022, of assessments and/or otherwise, which all expenditures of the District during said wing fashion:
TOTAL GENER	RAL FUND	\$
TOTAL ALL F	UNDS	\$

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2021/2022 or within 60 days following the end of the Fiscal Year 2021/2022 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of

the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 24TH DAY OF AUGUST 2022.

ATTEST:	LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT
Secretary / Assistant Secretary	Chair/Vice Chair, Board of Supervisors
Exhibit A: FY 2022 Budget	

Lake Harris

Community Development District

Proposed Budget FY2022-2023



Table of Contents

1	General Fund
2-4	General Fund Narrative

Lake Harris

Community Development District

Proposed Budget FY2022-2023 General Fund

Description	Proposed Budget FY2022*		Proposed Budget FY2023	
Revenues				
Developer Contributions	\$ 52,420	\$	135,210	
Total Revenues	\$ 52,420	\$	135,210	
<u>Expenditures</u>				
General & Administrative				
Supervisor Fees	\$ 4,000	\$	12,000	
FICA Expenses	\$ 300	\$	900	
Engineering	\$ 5,000	\$	15,000	
Attorney	\$ 8,333	\$	25,000	
Annual Audit	\$ -	\$	4,000	
Assessment Administration	\$ -	\$	5,000	
Arbitrage	\$ -	\$	450	
Dissemination	\$ -	\$	5,000	
Trustee Fees	\$ -	\$	3,600	
Management Fees	\$ 11,667	\$	37,500	
Information Technology	\$ 600	\$	1,800	
Website Maintenance **	\$ 2,150	\$	1,200	
Telephone	\$ 100	\$	300	
Postage & Delivery	\$ 333	\$	1,000	
Insurance	\$ 5,000	\$	5,000	
Printing & Binding	\$ 333	\$	1,000	
Legal Advertising	\$ 10,000	\$	10,000	
Other Current Charges	\$ 4,000	\$	5,000	
Office Supplies	\$ 208	\$	625	
Travel Per Diem	\$ 220	\$	660	
Dues, Licenses & Subscriptions	\$ 175	\$	175	
Total Expenditures	\$ 52,420	\$	135,210	
Excess Revenues/(Expenditures)	\$ -	\$	-	

^{*} Budget is prorated from June 2022 to September 2022.

^{**} Budget amount includes a one-time website creation fee.

Community Development District General Fund Budget

Revenues:

Developer Contributions

The District will enter into a funding agreement with the Developer to fund the General Fund expenditures for the Fiscal Year.

Expenditures:

General & Administrative:

Supervisor Fees

Chapter 190, Florida Statutes, allows for each Board member to receive \$200 per meeting, not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

Engineering

The District's engineer will be providing general engineering services to the District, e.g. attendance and preparation for monthly board meetings, review invoices and various projects as directed by the Board of Supervisors and the District Manager.

Attorney

The District's legal counsel will be providing general legal services to the District, e.g. attendance and preparation for meetings, preparation and review of agreements, resolutions, etc. as directed by the Board of Supervisors and the District Manager.

Assessment Administration

The District will contract with Governmental Management Services-Central Florida, LLC, to levy and administer the collection of non-ad valorem assessment on all assessable property within the District.

<u>Arbitrage</u>

The District will contract with an independent certified public accountant to annually calculate the District's Arbitrage Rebate Liability.

Dissemination

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5) which relates to additional reporting requirements for unrated bond issues. Governmental Management Services – CF, LLC is contracted for this service.

Community Development District General Fund Budget

Trustee Fees

The District will issue bonds that are administered by a Trustee at US Bank.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services-Central Florida, LLC. The services include but are not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reports, annual audits, etc.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

<u>Telephone</u>

Telephone and fax machine.

Postage & Delivery

The District incurs charges for mailing of Board meeting agenda packages, overnight deliveries, correspondence, etc.

Insurance

The District's general liability and public official's liability insurance coverages.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes, etc.

<u>Legal Advertising</u>

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Community Development District General Fund Budget

Office Supplies

Any supplies that may need to be purchased during the fiscal year, e.g., paper, minute books, file folders, labels, paper clips, etc.

Travel Per Diem

The Board of Supervisors can be reimbursed for travel expenditures related to the conducting of District business.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Florida Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

SECTION 2

RESOLUTION 2022-35

THE ANNUAL APPROPRIATION RESOLUTION OF THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June 2022, submitted to the Board of Supervisors ("**Board**") of the Lake Harris Community Development District ("**District**") proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget"**), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Lake Harris Community Development District for the Fiscal Year Ending September 30, 2023."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby ap	propriated out of the	he revenues of the District, for Fiscal Year 2022/2023.
the sum of \$	to be raised	ed by the levy of assessments and/or otherwise, which
sum is deemed by the Boa	ard to be necessary	y to defray all expenditures of the District during said
budget year, to be divided	and appropriated in	in the following fashion:
TOTAL GENERA	L FUND	\$

SECTION 3. BUDGET AMENDMENTS

TOTAL ALL FUNDS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2022/2023 or within 60 days following the end of the Fiscal Year 2022/2023 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

Any other budget amendments shall be adopted by resolution and consistent with c. Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 24th DAY OF AUGUST 2022.

ATTEST:	LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT		
Secretary / Assistant Secretary	Chair/Vice Chair, Board of Supervisors		
Evhibit A • FV 2022/2023 Budget			

Exhibit A: FY 2022/2023 Budget

Community Development District

Proposed Budget FY2022-2023



Table of Contents

1	General Fund		
2-4	General Fund Narrative		

Community Development District

Proposed Budget FY2022-2023 General Fund

Description	Proposed Budget FY2022*		Proposed Budget FY2023	
Revenues				
Developer Contributions	\$	52,420	\$	135,210
Total Revenues	\$	52,420	\$	135,210
<u>Expenditures</u>				
General & Administrative				
Supervisor Fees	\$	4,000	\$	12,000
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Other Current Charges	\$	4,000	\$	5,000
Office Supplies	\$	208	\$	625
Travel Per Diem	\$	220	\$	660
Dues, Licenses & Subscriptions	\$	175	\$	175
Total Expenditures	\$	52,420	\$	135,210
Excess Revenues/(Expenditures)	\$	-	\$	-

^{*} Budget is prorated from June 2022 to September 2022.

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Community Development District General Fund Budget

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<u>Arbitrage</u>

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Community Development District General Fund Budget

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Dues, Licenses & Subscriptions

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SECTION VI

SECTION C

SECTION 1

BOARD OF SUPERVISORS MEETING DATES LAKE HARRIS COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2023

The Board of Supervisors of the Lake Harris Community Development District will hold their regular meeting for the Fiscal Year 2023 at Cooper Memorial Library, 2525 Oakley Seaver Drive, Clermont, Florida, 34711, at 9:30 A.M. unless otherwise indicated as follows:

October 26, 2022 November 23, 2022 December 28, 2022 January 25, 2022 February 22, 2023 March 22, 2023 April 26, 2023 May 24, 2023 June 28, 2023 July 26, 2023 August 23, 2023 September 27, 2023

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts.

The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from the District Manager, Governmental Management Services - Central Florida, LLC or by calling (407) 841-5524.

There may be occasions when one or more Supervisors or staff will participate by speaker telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at that meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint
District Manager
Governmental Management ServicesCentral Florida, LLC